

OBAN COMMON GOOD FUND GRANT - END OF PROJECT MONITORING REPORT

The Common Good Fund needs to account for all funding allocated, and therefore request that you complete all sections of this form.

Please note: Financial details pertaining to the grant awarded must be submitted with the End of Project Monitoring Report. If this information is not provided the grant may be reclaimed by the Fund.

Name of Organisation: HOPE KITCHEN

Contact Details: LORRAINE KING - SERVICE MANAGER

Project Funded: WINTER PACKS

Grant Allocation: £3000

1 Finance (Please provide a full breakdown of all costs)

Description (from original grant application form)	Projected Costs	Actual Costs
200 NO ELECTRIC FOOD PARCELS (£5 EACH)	£1000	£1000
50 BLANKETS AT £12.50 EACH	£750	£750
50 SOCKS/HAT + GLOVE SETS AT £20 EACH	£1200	£1200
50 HAND WARMER PACKS - £5 EACH	£300	£300
50 VACUUM FLASKS AT £10 EACH	£500	£500
10 SURVIVAL SACKS AT £3 EACH	£30	£30
10 SLEEPING BAGS AT £25 EACH	£250	£250
CONTAINER RENTAL (£80 PER MONTH)	£960	£780
		£936

2 Match Funding (Please provide details of any match funding received)

Grant Scheme	Description	Amount
ACUA	REQUESTED FOR WINTER PACKS	£500
WHHA	REQUESTED FOR WINTER PACKS	£1500

3 Did you meet the aims of the project – please give details? (The main facts and figures about actual activities, for example the number of people the organisation or project worked with and the main activities undertaken)

WITH YOUR GENEROUS GRANT AND MATCH FUNDING FROM ACUA AND WEST HIGHLAND HOUSING ASSOCIATION WE WERE ABLE TO FULFIL THE AIMS WE SET OUT IN OUR ORIGINAL APPLICATION TO YOURSELVES.

ONE OF OUR SERVICE USERS WHO SUFFERS FROM POVERTY SAYS THAT 'HOPE KITCHEN HAS SAVED MY LIFE' STATEMENTS LIKE THAT MAKE OUR JOB WORTH WHILE

4 What difference did your project make? (This section should also include examples of how individual participants/services users experienced the project/activity -case studies/quotes can be used)

THIS PROJECT MADE A HUGE DIFFERENCE TO SO MANY LIVES AND WE WERE ABLE TO FULFIL THE DEMANDS UPON OUR SERVICE THE DEMANDS BEING THE HIGHEST WE HAVE SEEN IN OUR SIX YEARS OF OPERATION.

5 Key Learning Points Please detail any unexpected outcomes (positive and negative) including anything that would be done differently in the future.

A POSITIVE OUTCOME WAS THAT ON A NUMBER OF OCCASIONS WE WORKED IN PARTNERSHIP WITH THE SALVATION ARMY IN OBAN - THEY PROVIDED CASH TO ENABLE PEOPLE TO PUT ELECTRICITY ON THEIR METERS WHICH WE WERE UNABLE TO DO THROUGH THIS PROJECT.

6 Do you have any comments to help us improve the grant process?

WE FOUND THE PROCESS VERY STRAIGHT-FORWARD TO APPLY TO.

Signature	L. King
Print name:	LORRAINE KING
Position held in organisation:	SERVICE MANAGER.
Date:	4/8/16.

Please note: The Common Good Fund reserves the right to request copies of all receipts for expenditure.

PLEASE GIVE BREAKDOWN IN TERMS OF AGE AND GENDER

	MALE	FEMALE	0-4	5-9	10-16	17-24	25-64	65+
HOW MANY PEOPLE BENEFITED FROM THE GRANT?	200	100	30 30	20	15	65	150	20

PLEASE RETURN THE COMPLETED FORM TO:

Oban Common Good Fund - Danielle Finlay, Senior Area Committee Assistant, Argyll and Bute Council, Municipal Buildings, Albany Street, Oban, PA34 4AW. Email: danielle.finlay@argyll-bute.gov.uk.